

**Local Chapter - Monthly Report**

*This report is due to your State Mentoring Officer*

*no later than the 25th of each month.*

**How many times have you communicated with your officer team? For what purposes?**

**When was your monthly meeting held (please summarize your agenda and total number of**

**attendees)?**

**What was accomplished at this meeting?**

**What was accomplished this month as a chapter?**

**What are your BPA goals for the upcoming month?**

**What are you doing to fulfill the Program of Work. (POW)? What goal(s) does this affect?**

**What suggestions do you have for the State Officer Team to make our Organization better?**

**Additional Comments:**

**Submitted by : Name Office: Date:**